

**DISTINCTIVE GOURMET  
SAMPLE FOOD & BEVERAGE DISTRIBUTION  
AUTHORIZATION REQUEST**

Pasadena Conference Center

Phone: 626.793.2122x238

**Please complete the information below. FAX: 626.844.1420**

Distinctive Gourmet has exclusive food and beverage distribution rights within the Pasadena Conference Center. Exposition sponsoring organizations and/or their exhibitors may distribute sample food and/or beverage products **ONLY** upon written authorization. For additional information, please call the

Catering Sales Department at **(626) 793-2122** ext. 238.

**REGULATIONS:**

1. Items dispensed are limited to product manufactured, processed or distributed by exhibiting firm.
2. All items are limited to sample size.
  - A. Beverages limited to maximum 4 oz. Container and 3 oz. Products.
  - B. Food items limited to "bite size".
  - C. Food and/or beverage items used as traffic promoters (i.e. popcorn, coffee, bar service) **MUST** be purchased from the Catering Department.

**FAX: (626) 844-1420**

**Please complete the information below and fax to Distinctive Gourmet**

Date Today \_\_\_\_\_

EVENT: \_\_\_\_\_ Event Date: \_\_\_\_\_

YOUR ORGANIZATION: \_\_\_\_\_

CONTACT: \_\_\_\_\_ email: \_\_\_\_\_@\_\_\_\_\_

PHONE: \_\_\_\_\_ Fax \_\_\_\_\_ BOOTH #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

1. Products(s) you wish to dispense: \_\_\_\_\_
2. Proposed method of dispensing: \_\_\_\_\_
3. Please explain purpose of offering samples: \_\_\_\_\_

**SERVICES REQUIRED:** (PLEASE NOTE: ALL SERVICES WILL BE CHARGED ACCORDINGLY)

**STORAGE:**  NO  YES Indicate approximate amount \_\_\_\_\_ Cu.ft  
 Freezer  Refrigerator  Dry Storage  Kitchen Preparation  Ice  
 Dispensing or serving equipment  Attendant

**APPROVED:** \_\_\_\_\_ Date \_\_\_\_\_  
General Manager Director Date